

Online Clearance Information and Links for Volunteers

1. Pennsylvania State Police Criminal Record Check

<https://epatch.pa.gov/home>

Click on the box “New Record Check”

Hints: When you get to the page that says “record check details” scroll down a bit and you will see a link to a **Certification Form**. Click on that link, follow directions and print the actual certificate.

2. PA Department of Human Services Child Abuse History Clearance

<https://www.compass.dhs.pa.gov/cwis>

Create an individual account

Hints: Click on “Create a New Account”. Then you will need to create a “Keystone ID” This is your username. After you fill in the information requested, the state will send you a temporary password through your email. You will need to use the Keystone ID (username) and the temporary password to sign back into the website to create your own password. Then you must log back into the website using your username and your own password to apply for the clearance. Record your Keystone ID and password and keep for future reference. Reports can be obtained both online and in the mail.

3. FBI Clearance

IF an adult has lived in PA for the past continuous 10 years

Download and complete the Volunteer Disclosure Form PA Act 153

<https://www.fccscouting.org/wp-content/uploads/2025/04/10-Year-PA-Residence-FBI.pdf>

OR

**FBI check is needed ONLY if the adult has not lived in PA
for the past continuous 10 years**

Federal Criminal History Record Information (CHRI)-FBI Report

<https://www.pa.gov/agencies/dhs/resources/keep-kids-safe/child-abuse-clearances/fbi-fingerprinting>

To schedule fingerprinting appointments and find locations

www.identogo.com

Service Code: 1KG6ZJ (For all Volunteers/CIT)